



59 St Francis Road

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Equinox Mall
JEFFREYS BAY
6330

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Document Checklist for Application

1. Department of education application form pg.1 and pg.2
(Attached)
2. Completed and signed - Jbay Academy contract form (Attached)
3. Credit check – confirmation form
4. Stop Order form
5. Birth Certificate of Learner
6. ID's of both parents **and** Account payer (*If different*)
7. Most recent report card of the learner
8. Transfer documents (From Grade 1 to 7, from pervious school student was enrolled in)
9. Bank statements for 3 months
(Both parents & Account payer)
10. Payslips for 3 months
(Both parents & Account payer)
11. Proof of address (W&E account or rental agreement)
12. Immunisation records
13. Affidavit if any parent is unemployed of have no bank account

Without these documents fully completed and added your application will not be considered.

Received by: _____ Date: _____